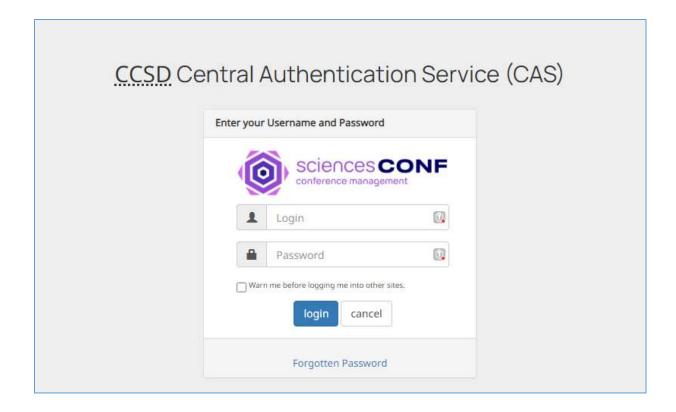
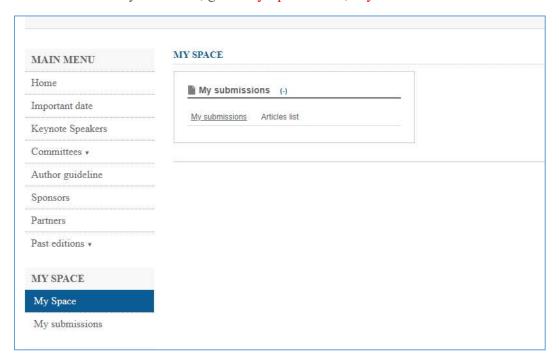
Guide to submitting an article

If the submission period is open, simply log on to the conference site to be able to submit your work.

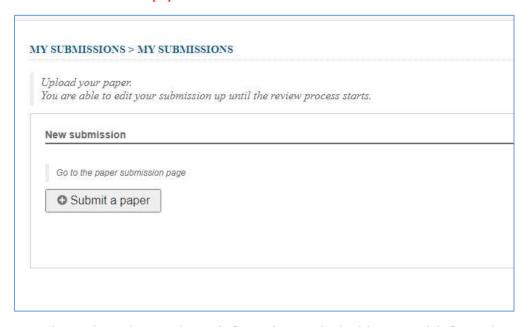




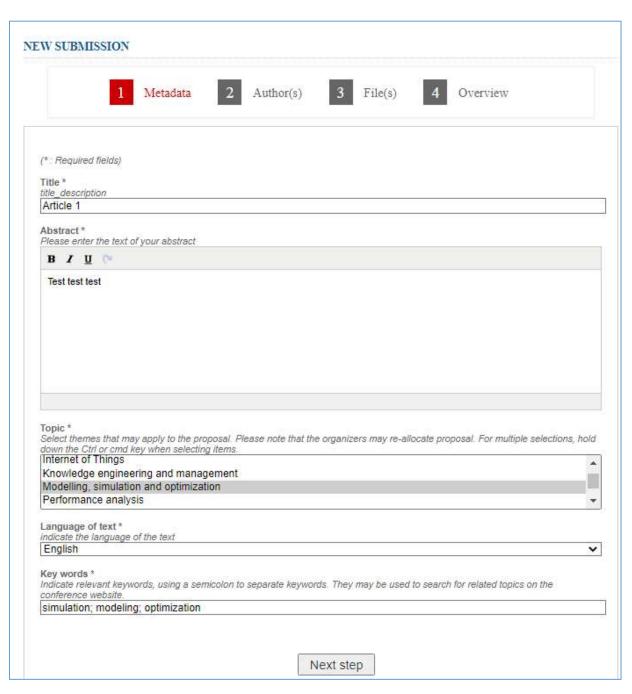
In order to submit your article, go to My Space menu, My submissions



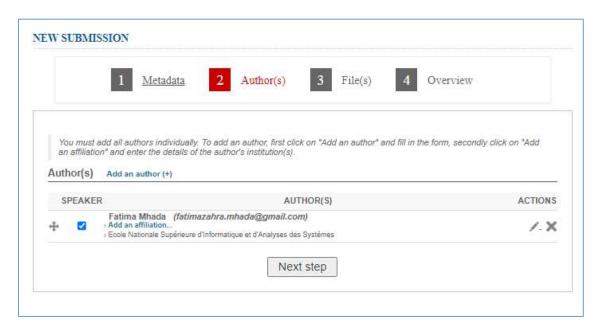
and click on Submit a paper.



Complete at least the mandatory information marked with an asterisk for each step.

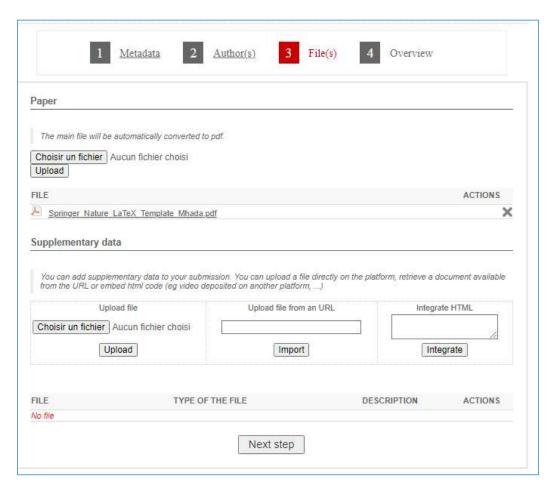


Next step



Next step

After having filled in the metadata and the authors, choose your file and transfer it to step "3 File(s)".

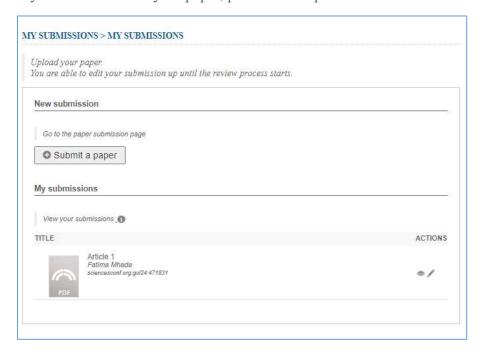


Next step

Check your document and verify that the document has converted to a pdf format.



If you wish to submit your paper, proceed to step "4 overview" and click on Submit



You will receive an email with the subject: "Confirmation of paper submission to the author" from: gol24@sciencesconf.org.

Modify my submission

You can no longer modify submission that has been accepted (in green), refused (in red) or reread (in white). If you want to make changes to these submissions, you must contact the conference administrator.

However, if your submission is at the "Initial" stage (no action from reviewers or admins), you can go to My Submissions menu and click on the little pencil to the right of your repository and make changes.

The contact link can be found in the conference menu.

Similarly, if the status is "Pending modification", just click on the pencil to modify your deposit.

The different status of a submission

Accepted: your submission has been accepted and can no longer be modified.

Denied: Your submission has been denied.

Reviewed: your submission has been evaluated but the coordinator has not yet decided what to do with your submission. Your deposit is not editable.

Awaiting change: The site administrators are waiting for a change from you.

Initial: indicates that your submission has not yet been reviewed by the reviewers. No action has been taken yet by the conference administrators, you can still modify your submission.

Access reviewer notes and comments

Once your deposit has been evaluated, you will be able to access the notes and opinions of the reviewers by clicking on the small eye to the right of your **submission** in the "My **submissions**" menu.

If there are any changes to be made to your submission, you will receive an email with the coordinator's comments.